

CHAPTER 8

PUBLIC WORKS

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8.01 OFFICIAL MAP. (1) ADOPTED. Pursuant to §62.23(6), Wis. Stats., the Official Map of the City dated June 1, 1988, is hereby adopted by reference. The Official Map and amendments thereto shall be kept in the office of the City Clerk and recorded as required by law.

(2) AMENDMENTS TO OFFICIAL MAP:

(3) ANNEXATIONS TO CITY: Ordinance Number D-91, A-93, B-93, 4-95, B-95, 5-99, 12-99, 13-99, 18-00, 9-03, 17-03, 1-04, 2-04, 8a-04, 9-04, 10-04, 11-04.

8.02 STREET GRADES. (1) ESTABLISHMENT. The grade of all streets and alleys shall be established by the Council and recorded by the City Clerk in his office. No street or alley shall be worked or sidewalk constructed until the grade thereof is established.

(2) ALTERATION OF GRADE PROHIBITED. No person shall alter the grade of any street, alley, sidewalk or public ground, or any part thereof, in the City unless authorized or instructed to do so by the Council or the Director of Public Works. All such alterations of grade shall be recorded in the office of the City Clerk.

8.03 STREET AND SIDEWALK EXCAVATIONS AND OPENINGS. (1) PERMIT REQUIRED. No person shall, without first obtaining a permit from the City Clerk or the Director of Public Works, make any opening in any street, alley, sidewalk or any public way within the City. No permit shall be granted when the ground is frozen unless the Director determines such opening is necessary. The work shall be completed within 30 days after the permit is issued.

(2) APPLICATION. Application for a permit shall be made on a form supplied by the City Clerk or the Director of Public Works. The application shall be accompanied by a signed agreement to save the City harmless from any liability arising from the work or activity covered by the permit, the fee provided for in sub. (3) below and a written description of the work, including a sketch designating the trench location.

(3) FEE. The permit fee shall be as follows:

(a) An opening or trench perpendicular to the roadway and less than 10 feet in width, \$100 plus the deposit in sub. (4) below.

(b) An opening or trench parallel to the roadway and less than 10 feet in width, \$100 plus \$5 per lineal foot plus the deposit in sub. (4) below.

(4) DEPOSIT BOND. The applicant for a permit shall submit to the City and deposit with the City Clerk a cash deposit or certified check in the amount of \$1,000 or a corporate surety bond approved by the City Attorney in the sum of \$1,000, conditioned that he shall save the City harmless and refill and repave such opening, and maintain such repaving for one year, as provided in sub. (7) below. In the event that the permittee does not repave or perform necessary maintenance thereon within a reasonable time, the Director of Public Works may elect to do the work and bill the permittee therefor. Such bond shall remain in force and shall be executed for one year, except on such expiration, it shall remain in force as to all penalties, claims and demands that may have occurred prior to such expiration.

(5) INSURANCE. A certificate of insurance evidencing that the applicant has in force and will maintain during the term of the permit public liability insurance of

not less than \$500,000 for any one person, \$1,000,000 for any one accident and \$50,000 for property damage.

- (6) **REQUIREMENTS FOR THE PROTECTION OF THE PUBLIC.** Every permittee shall enclose each opening which he may make in the streets or public ways of the City with barricades and barricade lights in accordance with Part 6 of the United States Department of Transportation Federal Highway Administration Manual during the period the excavation is open and until the street or sidewalk is restored and made passable for vehicular and pedestrian traffic. All machinery and equipment shall be locked or otherwise effectively safeguarded from unauthorized use when not being used by the permittee, his agents or employes. Except by written permission from the Director of Public Works, no trench shall be excavated more than 300 feet in advance of pipe laying nor left unfilled more than 450 feet where pipe has been laid. All necessary precautions shall be taken to guard the public effectively from accidents or damage to persons or property through the period of the work.
- (7) **EXCAVATION, REFILLING AND REPAVING REQUIREMENTS.** The permittee shall restore the street to as close to its original condition as possible, in accordance with specifications established by the Board of Public Works, and shall be responsible for any costs incurred by the City. The Board of Public Works may elect to have the City make the pavement repair for any street opening, in which case the cost of making such repair and maintaining it for one year shall be charged to the person making the street opening. The permittee shall notify the Director of Public Works when repaving has been completed. In the event caving occurs within one year of the completion of the project, the permittee shall be responsible for restoring the street.
- (8) **PLUMBING PERMIT REQUIRED.** See ch. 15 of this Code.
- (9) **EMERGENCY EXCAVATIONS AUTHORIZED.** In the event of an emergency, any person owning or controlling any sewer, conduit or utility in or under any street may take immediate proper emergency measures to remedy dangerous conditions for the protection of property, life, health or safety without obtaining an excavation permit; provided that such person shall apply for an excavation permit not later than the end of the next succeeding business day.
- (10) **CITY WORK EXCLUDED.** The provisions of this section shall not apply to excavation work done under the supervision of the Director of Public Work by City employes or contractors performing work under contract with the City necessitating excavation in City streets.

8.04 PUBLIC WORK TO BE DONE WITHOUT BIDS. The following public work, irrespective of the estimated cost thereof, may be done directly by the City by its own forces without submitting the same for bids:

- (1) The construction and laying of additions or extensions to the existing sanitary sewer and water systems of the City.
- (2) The construction of sidewalk and curb and gutter.
- (3) The surfacing and improving of City streets.

8.05 OBSTRUCTIONS AND ENCROACHMENTS. (1) PROHIBITED. No person shall encroach upon or in any way obstruct or encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, or permit such encroachment or encumbrance to be placed or remain on any public way adjoining the premises of which he is the owner or occupant, except as provided in sub. (2) below.

- (2) **EXCEPTIONS.** The prohibition of sub. (1) above shall not apply to the following:
- (a) Public utility encroachments duly authorized by State law or the Council.
 - (b) Temporary encroachments or obstructions authorized by permit granted pursuant to §66.0425, Wis. Stats.
 - (c) Excavations and openings permitted under sec. 8.03 of this chapter.

8.06 SALE OR DISPLAY OF MERCHANDISE REGULATED. Except for sales permitted by Statute or other sections of this Code, no person shall display, sell or offer to sell, on any street, sidewalk, alley or other public place within the City, anything of value or service of any kind, except within 3 feet of the place of business, or in connection with a City-wide enterprise or promotion of community trade approved by the Council.

8.07 SNOW AND ICE REMOVAL. (1) REQUIRED. The owner, occupant or person in charge of every building, lot or part of a lot within the City fronting upon a public sidewalk shall remove all snow and ice from said sidewalk within 12 hours from the time the snow ceases to fall. When ice is formed on the sidewalk so that it cannot be removed, it shall be kept sprinkled with ashes, salt, sand or like material.

- (2) **DEPOSIT ON STREETS PROHIBITED.** No person shall deposit or cause to be deposited any snow or ice upon any sidewalk, alley, parkway, public place or street in the City; provided, however, that snow or ice removed from the sidewalk in front of or abutting any premises or the premises which abut such sidewalk may be deposited on the parkway and, in the event there is no parkway on the street fronting such premises prior to snow or ice being plowed, windrowed and removed from the street by the City.
- (3) **REMOVAL BY CITY.** If snow or ice is not removed from sidewalks or sprinkled, as required by sub. (1) above, or if snow or ice is deposited on any sidewalk, alley, parkway, public place or street in the City in violation of sub. (2) above, the City may remove or cause to be removed all such snow or ice, and the person in charge of the premises from which the snow or ice was removed and so deposited shall be charged for the City cost of such removal. If not paid within 30 days, such charge shall be placed on the tax roll, pursuant to §66.0627, Wis. Stats.

8.08 UTILITY EXTENSIONS REQUIRED. All utilities, including sewer and water mains and service laterals to the abutting property, shall be installed before any street is permanently surfaced or resurfaced.

8.09 PUBLIC IMPROVEMENTS AND ASSESSMENTS. (1) GENERAL APPLICATION. (a) The installation of any public improvement shall be an exercise of the police power of the City as may, from time to time, be determined by the Council, and the property served shall be assessed pursuant to the provisions of §§66.0703 and 66.0701, Wis. Stats., respectively.

- (b) The total cost of any public improvement to be paid in whole or in part by special assessment shall include the direct and indirect costs reasonably attributable thereto including, but not limited to, materials, supplies, labor, equipment, site preparation and restoration, damages occasioned by the public improvement, interest on bonds or notes issued in anticipation of the collection of assessments, and a reasonable charge for engineering, legal and administrative costs.
 - (c) The total assessment for any public improvement shall be based upon the total cost, as defined in par. (b) above, and shall be apportioned among the individual parcels benefited. Such apportionment shall generally be computed on a lineal frontage basis unless the Council otherwise determines that extenuating circumstances require a different method of apportionment.
- (2) SEWER AND WATER MAINS. (a) All sewer and water main extensions shall be constructed by the City in accordance with specifications established by the Board of Public Works.
- (b) Special assessments for all sewer and water main extensions shall be levied at 100% of the cost.
 - (c) Corner lots shall be assessed in accordance with §66.0703(3), Wis. Stats.
 - (d) No water mains less than 6 inches in diameter and no sanitary sewer mains less than 8 inches in diameter shall be installed. When oversized sewer or water mains are installed by the City, the benefiting abutting property owner shall be assessed the 6 inch and 8 inch equivalent cost, respectively, and the cost of oversizing shall be borne by the City.
- (3) STREETS. (a) Streets shall be constructed by the City in accordance with specifications established by the Board of Public Works.
- (b) Special assessments for all new streets shall be levied at 100% of the cost. The cost of maintaining and resurfacing existing streets shall be borne by the City.
- (4) CURB AND GUT'IER. (a) Curb and gutter shall be constructed in accordance with specifications established by the Board of Public Works.
- (b) Special assessments for all new curb and gutter shall be levied at 100% of the cost.
 - (c) Special assessments for replacement of curb and gutter shall be levied at 50% of the cost and 50% shall be borne by the City.
- (5) SIDEWALKS. (a) The sidewalk shall be located in such places and at such grades and width as designated by the Council and shall be constructed in accordance with standards established by the Board of Public Works.

- (b) All new sidewalks shall be constructed in accordance with specifications established by the Board of Public Works.
 - (c) Special assessments for all new sidewalks shall be levied at 100% of the cost.
 - (d) Pursuant to §66.0907, Wis. Stats., the Board of Public Works may order property owners to repair or remove and replace any sidewalk which is unsafe, defective or insufficient. If the property owner shall fail to so repair or remove and replace such sidewalk for a period of 20 days after service of the notice provided in §66.0907(3)(c), Wis. Stats., the Board of Public Works shall repair or construct such sidewalk and the City Clerk shall enter the total cost thereof upon the tax roll as a special tax against said lot or parcel of land.
 - (e) If the cost of repair of any sidewalk in front of any lot or parcel of land does not exceed the sum of \$100, the Board of Public Works or the Director of Public Works may immediately repair such sidewalk, without notice or letting the work by contract, and shall charge the cost thereof to the owner of the lot or parcel of land, as provided in §66.0907, Wis. Stats.
- (6) **SURFACE WATER DRAINAGE FACILITIES.** (a) Except as provided in ch. 20 of this Code, surface water drainage facilities shall be constructed by the City in accordance with standards established by the Board of Public Works.
- (b) Special assessments for surface water drainage facilities may be levied at up to 100% of the cost.

8.10 SPECIAL ASSESSMENT PROCEDURE. (1) **ALTERNATE METHOD SELECTED.** As provided in §66.0701, Wis. Stats., in addition to other methods provided by law, special assessments for any public work or improvement may be levied by alternate methods. The Council hereby elects to levy such special assessments as provided in this section.

- (2) **PRELIMINARY RESOLUTION.** Whenever the Council shall determine that any public work or improvement shall be financed in whole or in part by special assessments levied under this section, it shall adopt a preliminary resolution setting forth the following:
- (a) Its intent to exercise its police powers for the purpose of levying special assessments for the stated municipal purpose.
 - (b) The limits of the proposed assessment district.
 - (c) The time, either before or after completion of the work or improvement, when the amount of such assessments shall be determined and levied.
 - (d) The number of installments in which the special assessments may be paid, or that the number of installments shall be determined after the public hearing required by sub. (4) below, and shall be included in the final resolution.

- (e) The rate of interest to be charged on the unpaid installments or that the rate of interest will be determined after the public hearing required by sub. (4) below, and shall be included in the final resolution.
 - (f) The terms on which any of such assessments may be deferred while no use of the improvement is made in connection with the property, or that such terms shall be determined after the public hearing required by sub. (4) below, and shall be included in the final resolution.
 - (g) The Director of Public Works shall prepare a report as required by sub. (3) below.
- (3) **REPORT OF DIRECTOR OF PUBLIC WORKS.** Whenever the Council, by preliminary resolution, directs the Director of Public Works to prepare a report, the Director shall prepare a report consisting of the following:
- (a) Preliminary or final plans and specifications for the public work.
 - (b) An estimate of the entire cost of the proposed work or improvement, except that when the Council determines by preliminary resolution that the hearing on such assessments shall be held subsequent to the completion of the work or improvement, the report shall contain a statement of the final cost of the work, service or improvement in lieu of an estimate of such costs.
 - (c) A schedule of the proposed assessments.
 - (d) A statement that each property against which the assessments are proposed has been inspected and is benefited, setting forth the basis for such benefit.
 - (e) Upon completion of the report, the Director of Public Works shall file a copy of the report with the City Clerk.
- (4) **INCORPORATION OF STATUTORY PROVISIONS.** The provisions of §66.0703, Wis. Stats., including those related to notice, hearing and the adoption of a final resolution shall, to the extent not inconsistent with this section, apply to special assessments levied under this section.
- (5) **LIEN.** Every special assessment levied under this section shall be a lien against the property assessed from the date of the final resolution of the Council determining the amount of such levy.

8.11 DRIVEWAYS. (1) **PERMIT REQUIRED.** No person shall construct any new or any replacement, reconstructed or remodeled driveway, nor any driveway across any sidewalk or curbing, without first obtaining a driveway permit from the Director of Public Works. The applicant for a driveway permit shall file the application with the Director and furnish a drawing designating the applicant's property lines, the location and width of the proposed driveway and the location of any driveway and street intersection within 150 feet of the proposed driveway.

- (2) **FEE.** The fee for a driveway permit shall be \$25 and shall accompany the application.

- (3) SPECIFICATIONS FOR DRIVEWAY CONSTRUCTION. (a) Width. No driveway shall exceed 24 feet in width at the outer or street edge of the sidewalk unless approved by the Board of Public Works.
- (b) Interference With Intersections Prohibited. At street intersections, a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the Board of Public Works for effective traffic control or for highway signs or signals. All applications providing for location of a driveway within 50 feet of an intersection in residential districts and 150 feet in commercial and industrial districts shall be submitted to the Board of Public Works. The Board shall approve or disapprove the granting of the permit upon determining whether or not such driveway would be detrimental to traffic control and safety.
- (c) Interference With Street Prohibited. No driveway apron shall extend out into the street farther than the face of the curb or roadway surface.
- (d) Number of Driveways Limited. No more than one driveway shall be constructed for any residential lot or premises without the approval of the Board of Public Works.
- (e) Workmanship and Materials. All driveway entrances and approaches which are constructed across sidewalks shall be paved in accordance with the requirements for sidewalk construction in sec. 8.09(5) of this chapter. When curb or gutter is removed, the new connection shall be of equivalent acceptable material and curb returns shall be provided or restored in a neat workmanlike manner. Driveway surfaces shall connect with the street pavement and sidewalk in a neat workmanlike manner.

8.12 MOVING BUILDINGS. (1) PERMIT REQUIRED. No person shall move any building into or within the City without a permit from the Building Inspector upon 30 days' notice.

- (2) APPLICATION. Application for a permit shall be made on a form provided by the City Clerk.
- (3) PERMIT FEE. The permit fee shall be \$20 plus \$1.50 per 1,000 cubic feet.
- (4) BOND REQUIRED. Before a permit is issued, the mover shall deposit with the City Clerk a corporate surety bond, approved by the City Attorney in the amount of \$10,000, conditioned that the mover shall save the City harmless from any liability arising out of the move and shall restore any street damaged by the move. This provision may be waived by the Building Inspector for small buildings.
- (5) INSURANCE REQUIRED. Before a moving permit shall be issued, the applicant shall submit to the City Clerk a certificate of insurance evidencing that the applicant has in force and will maintain during the term of the permit public liability insurance of not less than \$500,000 for any one person, \$1,000,000 for any one accident and \$50,000 for property damage.

- (6) **COMPLIANCE WITH BUILDING AND ZONING CODES REQUIRED.** No moving permit shall be issued until the Building Inspector has issued all permits required under chs. 14 and 17 of this Code.
- (7) **NOTICE TO UTILITIES.** Prior to the issuance of said permit, the owner or mover shall certify that he has notified all public utilities whose lines or poles may be interfered with during the movement of the building. Such utilities shall take whatever steps are necessary to permit the building to be moved without damage to its lines and poles and may charge the permittee the cost thereof.
- (8) **TIMELINESS OF MOVE.** Once the move has commenced, the mover shall complete the move as soon as conveniently may be.
- (9) **INSPECTION AND REPAIR OF STREETS AND HIGHWAYS.** Every permittee shall, within one day after reaching his destination, report that fact to the Director of Public Works. The Director shall thereupon inspect the streets and highways over which said building has been moved and ascertain their condition. If the moving of said building has caused any damage to the streets or highways, the building mover shall forthwith place them in as good condition as they were before the permit was granted. Upon failure of the building mover to do so within 10 days thereafter to the satisfaction of the Director, the City shall repair the damage done to such streets and highways and hold the sureties of the bond given by the building mover responsible for the payment of the same.

8.13 STREET NUMBERING SYSTEM ESTABLISHED. (1) **STREET NUMBERING MAP.** All lots and parts of lots in the City shall be numbered in accordance with the Street Numbering Map on file in the office of the City Clerk. All lots and parts of lots hereafter platted shall numbered to conform as nearly as possible to the general scheme of numbering as outlined on said Map.

- (2) **NUMBERING REQUIRED.** (a) Existing Buildings. The owner of every house, dwelling and business establishment in the City shall cause to be designated on or attached to such structure within 5 feet of its front entrance or directly above the garage door of a garage which is attached to or a part of the main structure, and which faces the street upon which such structure is located and to which such numbering pertains, figures or words indicating the street number of such structure, and shall maintain such numbering in a good state of repair.
 - (b) New Buildings. Within 20 days of completion, the builder or owner of every new dwelling or business establishment in the City shall designate on or attach to such structure a street number in the manner set forth in par. (a) above.
- (3) **NUMBER STANDARDS.** The figures or words which shall be used to indicate the number of a structure shall be no less than 3 inches in height, shall be clearly distinguishable from and of contrasting color to the color and surface of the underlying structure, and shall be clearly readable from a distance of 50 feet.

8.14 TREE REGULATIONS. (1) **TREES TO BE KEPT TRIMMED.** Trees standing in or upon any public street or place, or upon any land adjacent thereto, shall be pruned and trimmed by the owner or occupant of the property on or in front of which such trees are growing so that the lowest branches projecting over the public street or alley shall provide a clearance of

not less than 14 feet and a clearance of not less than 10 feet over any other public place and so that no dead, broken or otherwise hazardous branches shall be likely to fall and do injury to the public. Any tree not trimmed, as herein provided, shall be deemed hazardous.

- (2) **HAZARDOUS AND INFECTED TREES.** Any tree or part thereof, whether alive or dead, which the Director of Public Works shall find to be infected, hazardous or a nuisance so as to endanger the public or other trees, plants or shrubs growing within the City, or to be injurious to sewers, sidewalks or other public improvements, whether growing upon public or private premises, shall be removed, trimmed or treated by the owner of the property upon or adjacent to which such tree or part thereof is located. The Director shall give written notice to said owner to remedy the situation which shall be served personally or posted upon the affected tree. Such notice shall specifically state the period of time within which the action shall be taken, which shall be within not less than 24 hours nor more than 14 days, as determined by the Director on the basis of the seriousness of the condition of the tree or danger to the public. If the owner shall fail to remove, treat or trim said tree within the time limit, the Director shall cause the tree to be removed, treated or trimmed and shall report the full cost thereof to the City Clerk who shall thereupon enter such cost as a special charge against the property, pursuant to §66.0627, Wis. Stats.
- (3) **COTTONWOOD AND BOX ELDER TREES PROHIBITED.** No person shall plant or maintain within the City any female tree of the species *Populus Deltoides*, commonly called the cottonwood, or any tree commonly called the seed-bearing box elder or *Acer Negundo*, which may now or hereafter become infested with box elder bugs, and such trees are hereby declared a nuisance. Any person having any such tree on his premises shall cause the same to be removed. If any owner shall fail to remove any such tree within 30 days after receiving written notice from the Director of Public Works, the Director shall cause the removal of such tree and shall report the full cost thereof to the City Clerk who shall place such charge upon the next tax roll as a special charge against the premises.
- (4) **PLANTING OF CERTAIN TREES RESTRICTED.** No person shall hereafter plant any Catalpa, Chinese Elm, White Poplar, Lombardy Poplar, or any fruit or nut tree in or upon any public street, parkway, boulevard or other public place within the City unless he shall first have secured written permission from the Director of Public Works, who shall not approve any such planting if, in his opinion, said tree shall constitute a nuisance to the public or adjoining property owners or interfere with the safety of the public or the operation of any sewer or water system. The Director shall cause the removal of any tree planted in violation of this subsection.

8.15 STORM DRAINAGE. (1) **PURPOSE AND MANDATE.** The Mayor and the Council find and the City requires that it is necessary, convenient and proper, in order to provide for the health, safety, general welfare, administrative and emergency needs of the citizens, that regulations be enacted in order to govern storm water runoff on private lands and developments.

- (2) **APPLICATION OF REGULATIONS.** Development on private lands shall be subject to on-site detention and runoff control of storm water if:
 - (a) The development is in a commercial or industrial zone; or
 - (b) The development has a gross aggregate area of one acre or more; or

- (c) The development on less than one acre has 50% or more of the area consisting of impervious surfaces; or
 - (d) In the opinion of the Director of Public Works, with assistance from the City Engineer, the runoff from the development will exceed the safe capacity of the existing drainage facilities or cause undue ditch erosion or increase water pollution by scour and transport of particles or endanger downstream property.
- (3) CALCULATION OF PEAK RUNOFF. Peak runoff shall be calculated using one or more of the following standard procedures:
- (a) Rational method.
 - (b) Hydrology for small watersheds, SCS.
 - (d) Other approved procedures.
- (4) POST DEVELOPMENT PEAK RUNOFF RATE. The peak runoff rate, after development, shall not exceed predevelopment runoff peaks which would have resulted from a 10 year storm event occurring over the site.
- (5) ON-SITE DETENTION PEAK RUNOFF RATE. Where on-site detention is used for runoff control, the detention facility shall safely contain and/or safely pass the runoff of a 100 year storm of any duration.
- (6) DETENTION PLAN ELEMENTS. Plans and hydraulic computations for all structural or nonstructural measures or other protective devices to be constructed in connection with the proposed work shall be submitted and shall include:
- (a) Map. 1. Location and site boundary.
 - 2. Topographic map to scale, ranging from 1"=20' to 1"=50' at contour intervals of 2 feet (existing and proposed).
 - 3. Existing drainage ways and low areas.
 - 4. Proposed improvements.
 - 5. Proposed vegetation.
 - (b) Predevelopment runoff computation.
 - (c) Estimated rate of discharge in cubic feet per second at all structural or non-structural measures and at the point of discharge from the site location based upon a 10 year frequency storm event.
 - (d) The storm event frequency discharge rate in cubic feet per second upon which the design of plans for the site location is based.
 - (e) Provisions to carry runoff to the nearest adequate outlet.

- (f) If drainage easements are required, documentation of perpetual maintenance and control.
- (g) Calculations shall be site specific:
 - 1. Schematic outlining drainage areas and site control area shall be included.
 - 2. Soil types (SCS) shall be outlined.
 - 3. Existing land use prior to any preliminary site work or modifications to the existing hydrologic or hydraulic system shall be included.
 - 4. The elimination or diversion from any existing storm water storage area shall be considered in the analysis.
 - 5. Site curve numbers shall not be averaged with overall watershed curve numbers unless warranted by special situations for the existing or proposed conditions.
 - 6. For the purpose of quantity calculations, the components of site curve shall not be averaged except where warranted by special conditions.
 - 7. Calculations for storm water retention facility sizing and maintenance shall be provided where utilized. Design infiltration rates for “time to drain” shall be representative of the long term maintainable condition.
- (7) **PEAK DISCHARGE PLANS.** At the discretion of the Director of Public Works, with assistance from the City Engineer, the developer shall be required to prepare plans for reducing or detaining peak discharges. Such situations shall be reviewed on a case-by-case basis. Approval of all plans and calculations shall be by the Director, with assistance from the City Engineer.

8.20 PENALTY. The penalty for violation of any provision of this chapter shall be a penalty as provided in sec. 25.04 of this Code. A separate offense shall be deemed committed on each day on which a violation of this chapter occurs or continues.